



**HEADQUARTERS**  
Calton House  
5 Redheughs Rigg  
Edinburgh  
EH12 9HW

Our Ref FOI HQ 18041

18 June 2018

Dear

Thank you for your request dated 19<sup>th</sup> May 2018 under the Freedom of Information (Scotland) Act 2002 (FOISA) for:

***“For the Financial Year 2016-17 please provide all recorded information relating to the Scottish Government Approved performance payments to operational staff within the Scottish Prison Service?”***

***Please supply a copy of the actual letter of approval for this these approved performance payments?***

***Please advise the total amount of approved performance payments to operational staff in this financial year?***

***Please provide a breakdown of establishments and grades that these payments were made to?***

***Please provide conditions of funding approved by the Scottish Government for performance payments?”***

The Scottish Government announced in its Pay Policy for 2011-12 the suspension of all non-consolidated Performance payments, and since that time, there has been no re-instatement. As such the SPS did not make any performance payments to operational staff, financial year 2016-17.

If you are unhappy with this response to your request, you may ask us to carry out an internal review, by writing to The Chief Executive, Calton House, 5 Redheughs Rigg, Edinburgh, EH12 9HW. Your request should explain why you wish a review to be carried out, and should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If you are not satisfied with the result of the review, you then have the right to make a formal complaint to the Scottish Information Commissioner.

Yours sincerely

Communications Manager