

Our Ref FOI HQ 18056

27 June 2018

Dear

Thank you for your request dated 31 May 2018 under the Freedom of Information (Scotland) Act 2002 (FOISA) for:

Payment made by the Scottish Prison Service to trade unions recognised by SPS for collective bargaining broken into the following categories

The reason for each payment

The title of each payment

The name of each trade union recognised for collective bargaining

Going back 5 years

In respect to the collective bargaining process, SPS recognises the following trade unions:

- Prison Officers' Association (POA(s))
- Public and Commercial Services Union (PCS)
- Prospect

When considering the period requested, the SPS response has provided information based on financial years, i.e. April to March.

Please note that the manner in which the POA receives payment for Travel and Subsistence differs from that of the PCS and Prospect trade unions. The POA receives a capped annual amount in relation to Travel and Subsistence, the POA is then required to absorb any costs exceeding this capped amount. In contrast the PCS and Prospect trade unions are reimbursed for the actual Travel and Subsistence incurred.

RFI1 - Any payment made to each recognised trade union

RFI1 Response – See Table 1 in Annex 1

RFI2 - Any payments made to elected officials of each recognised trade union

RFI2 Response – See Table 2 in Annex 1

RFI3 - Any payment made to national full time employees of each recognised trade union

RFI3 Response – There were no records of any payments made to national full time employees of each of the trade unions recognised for collective bargaining in the requested period.

RFI4 - The date of all and any payments

RFI4 Response – See Table 1 and Table 2 in Annex 1

RFI5 - Details of all correspondence including paper, electronic or other authorising payment to recognised trade unions

RFI5 Response – In response to this we have provided a copy of the Forward Together Partnership Agreement between SPS and the SPS Trade Union Side (Annex 2). Point 10 within Section 2 of this document deals with Travel and Subsistence claims by the recognised Trade Unions.

RFI6 - Details of all correspondence including paper, electronic or other authorising payment to elected officials of each recognised trade union

RFI6 Response – In response to this we have provided a copy of the Forward Together Partnership Agreement between SPS and the SPS Trade Union Side (Annex 2). Point 10 within Section 2 of this document deals with Travel and Subsistence claims by the elected officials of the recognised Trade Unions.

RFI7 - Details of correspondence including paper, electronic or other authorising payment to full time employees of each recognised trade union

RFI7 Response - See response to RFI3 above.

RFI8 - Copy of the audit report detailing any and all payments

RFI8 Response – There is no specific audit carried out in relation to these payments, therefore this information is not held.

We have now completed our search for the information you request.

If you are unhappy with this response to your request, you may ask us to carry out an internal review, by writing to The Chief Executive, Calton House, 5 Redheughs Rigg, Edinburgh, EH12 9HW. Your request should explain why you wish a review to be carried out, and should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If you are not satisfied with the result of the review, you then have the right to make a formal complaint to the Scottish Information Commissioner.

Yours sincerely

Communications Manager

Annex 1

RF11 Response

Payments made to recognised Trade Unions (RF11)

Trade Union Name

	2013-14			2014-15			2015-16			2016-17			2017-18		
	Amount	Reason	Pay Date	Amount	Reason	Pay Date	Amount	Reason	Pay Date	Amount	Reason	Pay Date	Amount	Reason	Pay Date
POA	16,173.00	Travel	21/01/14	16,173.00	Travel	13/02/15	16,173.00	Travel	01/03/16	16,173.00	Travel	26/01/17	16,173.00	Travel	31/01/18
PCS	0.00			0.00			0.00			0.00			0.00		
Prospect	0.00			0.00			0.00			0.00			0.00		

RF12 Response

Payments made to elected officials of recognised Trade Unions (RF12)

Trade Union Name

	2013-14			2014-15			2015-16			2016-17			2017-18		
	Amount	Reason	Pay Date	Amount	Reason	Pay Date	Amount	Reason	Pay Date	Amount	Reason	Pay Date	Amount	Reason	Pay Date
POA	0.00			0.00			0.00			0.00			0.00		
PCS	125.81	Travel	2013-14	32.70	Travel	2014-15	0.00			156.70	Travel	2016-17	167.42	Travel	2017-18
Prospect	0.00			0.00			0.00			0.00			0.00		