



HEADQUARTERS
Calton House
5 Redheughs Rigg
EDINBURGH
EH12 9HW

Our Ref HQ17190

Dear

21 December 2017

Thank you for your request dated 27 November 2017 under the Freedom of Information (Scotland) Act 2002 (FOISA) for:

1. A list of events planned to mark Christmas 2017 and New Year at Scottish Prison Service establishments. I would like this information to include costs of each event and to be broken down to individual prisons.

Response: Please find attached all information held by SPS at the time my search was carried out. I have marked clearly those establishments that have not yet completed their festive activities.

We have now completed our search for the information you request, and a copy is enclosed.

If you are unhappy with this response to your request, you may ask us to carry out an internal review, by writing to The Chief Executive, Calton House, 5 Redheughs Rigg, Edinburgh, EH12 9HW. Your request should explain why you wish a review to be carried out, and should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If you are not satisfied with the result of the review, you then have the right to make a formal complaint to the Scottish Information Commissioner.

Yours sincerely

Head of Corporate Affairs

