

[REDACTED]

26 November 2015

Dear [REDACTED]

Thank you for the clarification of your freedom of information request, dated 20 October 2015. The clarification was received by the authority on 20 October 2015. FOISA allows an authority 20 working days from receipt of clarification to respond. This allows the authority until 17 November 2015 under the terms of the Freedom of Information (Scotland) Act 2002.

A subsequent holding response was sent out to you on 17 November 2015 apologising for the delay.

Under the Freedom of Information (Scotland) Act 2002 (FOISA) you requested the following:

A breakdown (both the numbers and titles of each copy and from the prison they were requested) of books requested by inmates in the past 24 months via the library and family and friends.

We have now completed a search of our records. We do not hold information regarding requests made via family and friends at any of our establishments. Some of our prisons record information regarding book requests and these are attached. It should be noted that some establishments are unable to provide a suitable response due to not having a librarian in post, or who do not have access to record this electronically. The information you have requested is not currently held in the following establishments:

HMP Addiewell
HMP Barlinnie
HMP Castle Huntly
HMP Dumfries
HMP Edinburgh
HMP Greenock
HMP Inverness
HMP Kilmarnock
HMP Perth
HMP Polmont
HMP Glenochil

The following information on book requests is attached:

HMP Shotts (requests made in 2015 to date)
HMP Cornton Vale (12 months data)
HMP Low Moss (24 months data)

The following information on book reservations is attached:

HMP Grampian (24 months data)

While HMP Barlinnie, HMP Kilmarnock, HMP Glenochil, HMP Perth and HMP Castle Huntly do not hold information on requests or reservations made, they have provided information on the top 10 books borrowed in the last 2 years, along with HMP Shotts, HMP Cornton Vale, HMP Low Moss and HMP Grampian. This information is also attached for your reference.

If you are unhappy with this response to your request, you may ask us to carry out an internal review, by writing to The Chief Executive, Calton House, 5 Redheughs Rigg, Edinburgh, EH12 9HW. Your request should explain why you wish a review to be carried out, and should be made within 40 working days of receipt of this letter, and we will reply within 20 working days of receipt. If you are not satisfied with the result of the review, you then have the right to make a formal complaint to the Scottish Information Commissioner.

Regards,

Head of Corporate Affairs